

## **PERTH ART GROUP**

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E-mail: perthartgroup@inet.net.au  
Telephone: 93281429  
www.perthartgroup.com

Classes are organised in six week terms.  
Students enrol to come to one class, once a week for six weeks. It costs \$350.  
Students normally enrol to attend the same weekly class time for six weeks.

Payment of \$350 can be made by:

- Making an electronic funds transfer. Please indicate your name in the funds transfer description.
- Sending a cheque or money order. Please contact the Perth Art Group, beforehand, if you wish to pay by cheque or money order.
- Paying the Perth Art Group directly.

**There is no facility available for payment by credit card or debit card, on site.**

Payment for a course is interpreted as an acceptance of the terms and conditions for the classes as detailed on the web site and enrolment form, at the time of payment.  
There are no discounts available for concession card holders, students, pensioners, or students who enrol in multiple courses.

### **Enrolment and Refund Policy** (Please Read Carefully)

For new students, fees are paid in advance, and your place is only confirmed by payment.  
Payment needs to be made before the normal scheduled starting day of the course being enrolling into, unless it is a late enrolment for a class that is not already fully booked.

Enrolments for the new term are finalised towards the end of the current term.  
This is so that current students can be consulted regarding their possible re-enrolment.  
Students returning from the previous term will be offered places for the new term before any new students are enrolled.

Class fees will be refunded, if there is a cancellation made by a student before the normal starting day of the course for which the student has enrolled. Any cancellations made by a student on or after the normal scheduled starting day of the course for which the student has enrolled, are not eligible for a refund, and course fees will not be transferable to another term.  
Students can give the whole of the paid course to a friend (the friend, however, must enrol for the whole of that particular term, and is also subject to these terms and conditions). Alternately, any classes missed because of a cancellation, may be replaced later, according to the terms of the Missed Class Policy.

The Perth Art Group appreciates that unexpected events may occur, after the term has commenced, that may prevent a student attending classes. However, in enrolling a student into a place, another student has not been able to be enrolled into the course, so refunds will not be given under any circumstances. Fees are paid to hold a place in the specific six week course, at a particular scheduled weekly class time, and for the Perth Art Group not to enrol another student into that place. Fees are not paid for a set number of classes to be attended by the enrolled student.

Students who miss part of a course, can still do replacement classes, when they are available at a later date, according to the terms of the Missed Class Policy.

## Missed Class Policy

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No refunds will be given for missed classes. There is no credit given for a missed class. No credit is given for missed classes, for the cost of enrolment in subsequent terms. Missed classes cannot be given to friends, or family, of the enrolled student.

When a student has missed a class, it is sometimes possible to organise a replacement class. This can be arranged if there is a cancellation or vacancy in another class time, and the student who has missed a class is available to attend at that other class time. There is no absolute guarantee that a replacement class will always be available, for a specific class time, requested by a student who has missed a class. Replacement classes are organised on an "if possible" basis. The opportunity, to perhaps do a replacement class, is not the same as a credit for a missed class.

Any replacement classes for classes missed in 2024, will need to be taken in 2024. It is not necessary to re-enrol, in order to organise a replacement class. Replacement classes must be pre-booked with the Perth Art Group, and are not automatically rolled-over into the following term.

## How to Organise Replacement Classes

The way to organise replacement classes, is for a student to email the Perth Art Group, to let the Perth Art Group know for which specific classes that week, they will be available to definitely attend. The class times are listed on the Perth Art Group web site at [www.perthartgroup.com](http://www.perthartgroup.com)

If there is subsequently a cancellation by an enrolled student within one of those classes, then the student wanting to go do a replacement class will be contacted, to let them know that there is a vacancy, and that they can attend to take a replacement class.

**If no vacancy is available, the student will not be contacted.**

Replacement classes are organised one week at a time, and notice about availability needs to be given during the actual week that the student wishes to attend, and preferably early in the week.

If a make-up class cannot be organised for that particular week, then the student would need to email the Perth Art Group weekly, until they have made-up their missed class.

Students will need to check their emails on the days that they have requested to do their replacement class, to see if they have been notified of a cancellation in a class, so they can attend. These emails can be sent up to an hour before the starting time of a specific class, because notice to the Perth Art Group by students not attending a class, is often made close to the starting time of the class that they are not able to attend. Messages will be sent by email, and not by text. Messages can also be sometimes made by telephone, so students will need to also check their telephone messages, up to an hour before any class time that they have requested.

## Materials Policy

### Drawing:

Paper is provided to drawing students for the course, and drawing materials are available for use within the class. Drawing students are not required to purchase any materials in order to do a course, however, if students already have pencils and rubbers etc, then it is preferred they are used in the class.

Drawing materials are available for purchase from Perth Art Group. 3.  
Students can place an order and pay in advance, when they enrol, or purchase within the class.  
For beginners: Starter Pack \$25, A1 Drawing Folio \$15.  
Also available: Chalk Pencil Set \$25, Charcoal Pencil Set \$25, Drawing Boards \$45.

### **Painting and Pastels:**

Students who already have paints and materials, or who purchase painting materials during the course, are expected to bring them, and use them within the class. This applies to beginners, as well as to returning (re-enrolling) students. This also applies to pastel drawing students.

It is helpful if all oil painting students can bring mineral turpentine and paper towels to the class, but it is not absolutely necessary to bring them to the first class of term. Canvas painting boards are available for purchase within the class, and payment is not necessarily expected at the first class. It is not necessary for a new painting student to purchase a full set of painting materials, in order to do a course with the Perth Art Group.

As a minimum, beginning oil painting students may spend about \$25 for mineral turpentine, paper towels and a canvas board (depending on the size of the canvas board for their project). New students, who do not already have any art materials, are given the opportunity to use materials provided by the Perth Art Group.

Brushes and paints are on hand for new students, who do not have their own materials yet. It is expected that students who do not have painting materials already, to begin purchasing their own materials after they have finished their first painting.

Before students spend money on materials, it is important that students first have a chance to try a particular painting medium, to make sure that it is suitable for them. It is also advisable that students complete the colour mixing exercise, before buying materials, as one of the reasons for doing the exercise is to learn about the recommended colours to obtain. It is also important to have some explanation from the lecturer about materials, otherwise students may purchase poor and unnecessary materials and equipment. A talk on materials will be given during the course, and it is suggested to students to purchase any materials, after that talk.

All returning (re-enrolling) painting students are expected to start to bring their own painting materials, after they have finished their first painting. This is required even if students are coming to class directly from their workplace, and even if students are walking, or coming to class by public transport.

Eventually, regular, ongoing painting students should be using all their own paints, and all their own brushes, within the class. Painting students can store their painting materials with the Perth Art Group.

Some painting students may want to try a medium that they have never used before, such as watercolour or pastels. These materials are on hand for students to give it a try. Once a student has decided to continue working with the medium on an ongoing basis, then it is expected that they eventually purchase and bring along all their own materials in that medium. This applies for students doing watercolour painting, and also for pastel drawing students.

Oil painting materials are available for purchase from Perth Art Group. Students can place an order, and pay in advance when they enrol, or purchase within the class. Oil Painting Set \$350: Brushes, palette knife, painting medium, turpentine, brush stand, 14 colours. Also available: Brushes, turpentine, painting medium, palette knives, and individual oil colours.

## **Course Information**

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### **Painting/Drawing**

In these classes students can decide to do either Painting, or Drawing, as described below. Students either study Drawing for six classes, or Painting for six classes. Painters and Drawers then work on separate course programs, run within the same class.

#### **Drawing**

Students are taught to draw directly from observation, and occasionally from photographs. During the term students try a few different drawing media, such as graphite pencil, charcoal, chalk and ink. Coloured pastels are also available for students to draw with.

Topics covered for beginners include: how to get correct proportions; an introduction to shading techniques; and how to draw the face and head.

Within the class are beginners, as well as more experienced students returning from previous terms. This course is not suitable for students who wish to make drawings completely from their imagination.

#### **Painting**

Students can decide which painting media that they wish to use for the term. Options include Oil Painting, Watercolour Painting, Acrylic Painting, and Pastel Drawing. The course commences with a colour mixing exercise for the first class. This is followed by a discussion about painting materials, and some of the technical aspects of painting.

For beginners, a first painting project is chosen from one of four options.

1. A painting of a subject that the student provides a photograph to work from.  
It is best if the photograph is not too small.
2. A painting of a copy of a picture of a painting, for example a copy of a picture of a painting by a favourite artist. The student will need to find an image to copy.
3. A still life set up by the lecturer and student, with objects chosen from a collection of props.  
Students can also bring in their own props or objects to paint.
4. A self-portrait painting, for those interested in learning to paint people and portraits.

The Perth Art Group works on the theory that it is best for a beginner to initially paint directly from observation, or from pictures. More complex projects, such as abstract paintings or paintings made completely from the student's imagination, are not recommended for complete beginners. Students can initiate their own projects to work on, or the lecturer can set specific exercises or tasks.

Experienced students can work on their own projects, if they have their own ideas. The lecturer will provide advice and feedback. If experienced students wish to work on paintings that are completely abstract, or completely from their imagination, they are welcome to do so. The lecturer, however, is limited in what they can teach the student in such a project. The lecturer will provide suggestions and responses to the painting as it evolves.

### **Class Rules and Routine**

Sometimes, due to unforeseen circumstances, a class may suddenly be cancelled. Students are advised to check their telephone messages before coming to class.

If students are unable to attend a particular class, it is helpful if they can notify the Perth Group as soon as possible beforehand.

Doors usually open at the studio at the scheduled starting time of the class (not before). 5.

Students are required to turn all devices to silent(vibration) mode, so there is no ringing, pinging, or beeping occurring during the classes.

Students are requested to cooperate in helping the class finish close to the scheduled finishing time of the class. Painting students need to stop painting and start cleaning up, fifteen minutes prior to the scheduled finishing time. This is to make sure that there is sufficient time to complete the cleaning up process, and to make time for the final group discussion about the work done by the students during the class.

Failure to finish the class close to the scheduled finishing time, results in problems for students who have to catch public transport, for students who are being collected by others, and for students who have appointments scheduled after the class.

When using materials and equipment provided by Perth Art Group, students are required to follow carefully the instructions given relating to the handling and cleaning of the class materials and equipment. For example, oil painting students need to take special care to clean all brushes and brush handles, palettes, as well as any paint that gets onto the paint tubes.

Failure to clean oil painting materials properly results in students in subsequent classes getting paint on themselves and onto their clothes.

It is the responsibility of all students to collect their artworks, at the end of the term that they have currently been enrolled in, unless a student is enrolling for the immediate following term. Artworks that are not collected are regularly discarded, as there is limited storage space at the studio.

Enrolled students can sometimes do extra classes, at class times other than the class they are enrolled in, if suitable class times are not fully booked. There is no extra fee for such classes.

## **Public Transport**

Please contact the Perth Art Group for advice regarding public transport. The nearest bus stop is five minutes from the Perth Bus-port, by bus, and then it is five minute walk to the studio. Buses are often coming every ten minutes.

## **Class times**

Monday 7.00pm - 9.30pm: painting/Drawing	Classes commence 27th of May 2024
Tuesday 7.00pm - 9.30pm: Painting/Drawing	Classes commence 21st of May 2024
Wednesday 7.00pm - 9.30pm: Painting/Drawing	Classes commence 22nd of May 2024
Thursday 9.30am - 12.00pm: Painting/Drawing	Classes commence 30th of May 2024
Thursday 4.00pm - 6.30pm: Painting/Drawing	Classes commence 30th of May 2024
Thursday 7.00pm - 9.30pm: Painting/Drawing	Classes commence 30th of May 2024

## **Term Schedule**

There are eight terms a year.

The term commencement dates are: The 8th of January, 19th of February, 9th of April, 21st of May, 2nd of July, 20th of August, 1st October, and the 12th of November 2024.

There is a week off at Easter, and also mid-August.  
There is a three week break at Christmas/New Year.

## **Information for Returning Students**

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It is preferred that returning students make their payment for their course, before the commencement of the course, or in the first week of term.

### **Drawing Students**

New lessons are set for students, developing further what was explored in previous courses. The subject matter is usually set by the lecturer, however, there is scope to work on projects initiated by the student, and with subject matter provided by the student.

### **Painting Students**

Many returning students continue to work on projects that they commenced in the previous term. Most ongoing students provide their own subject matter for their paintings while studying with the Perth Art Group. If a student wishes to be provided with some subject matter to paint, then it is requested that they notify the Perth Art Group before the normal starting day of the course that they have enrolled into.

For most returning students, classes are organised in such a way that students work on their own projects. Many students learn and develop their skills over time by working on their own projects, while the lecturer simply provides assistance and suggestions as the paintings develop, and as issues arise. Students also learn a lot from observing other students, and from feedback from the other students.

Some students prefer to learn through specific painting lessons set by the lecturer, rather than choosing their own projects. If requested, specific exercises, and lessons, can be set for a student. If this is required, then a course outline can be planned by the Perth Art Group. Notice would need to be given to the Perth Art Group, before the normal starting day of the course that the student has enrolled into, if a student wants an individual plan developed. The lecturer can provide suggestions on what would be a useful course of study to follow.

All painting students can benefit by studying Drawing, as well as exploring a range of different painting media.

### **All Students**

In the long term, students can benefit by trying different teachers, and different courses, over time. Different teachers have different skills and experiences, and no one given lecturer will have a full comprehensive knowledge of everything one could possibly learn. This, combined with studying good books on art techniques and materials, such as those indicated in the lecturer's notes that are given to students, and also online sources, one can gain a comprehensive education in the fine arts, without necessarily having to study full time at an art school.